

Dear Applicant:

Thank you for your interest in employment with the United States Department of Agricultural (USDA), Natural Resources Conservation Service (NRCS) in the State of West Virginia.

We are currently in the process of filling jobs in locations throughout West Virginia. These jobs may be full-time or part-time. Many of these jobs will require relocation within West Virginia. It is important you complete and return all of the enclosed paperwork and an up-to-date resume OR the Optional Form 612 (OF-612). Transcripts are required many positions such as Soil Conservationist or Soil Scientist. If you have some college credits, it is recommended that you include transcripts for any position for which you apply.

If you have applied previously, you must reapply at this time. Previous applications will not be considered.

Submit your paperwork to the following address:

Natural Resources Conservation Service  
Human Resources  
75 High Street  
Room 301  
Morgantown, WV 26505