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**September 30, 2004**

**WEST VIRGINIA BULLETIN NO: WV360-4-19**

**SUBJECT: PER – West Virginia Partnership Conference**

**Purpose: To inform employees of the 2004 WV Conservation Partnership Conference**

**Expiration Date: This bulletin expires November 30, 2004**

**ACTION REQUIRED BY: OCTOBER 8, 2004**

The West Virginia Association of Conservation Districts is joining with the West Virginia Chapter of the Soil and Water Conservation Society (WVSWCS), the West Virginia Resource Conservation and Development Association, the West Virginia Association of Professional Soil Scientists (WVAPSS), the WV Conservation Agency, the USDA Natural Resources Conservation Service, the USDA Farm Service Agency, the WV Conservation Districts, and the WV Association of Conservation Districts Auxiliary to host a joint annual 2004 WV Conservation Partnership Conference. The meeting will be held on October 26-28, 2004 at the Marriott Hotel Town Center in Charleston, West Virginia. The theme of the conference is West Virginia Waters “Nature’s Gift.” Our agency will be supporting this conference through our participation in the conference planning, introducing speakers, and attendance at the conference. In an effort to insure a balanced participation in the Conservation Partnership Conference, I have reduced NRCS attendance to DC’s, ASTC’s, Principal Staff, representative of the WVSWCS and WVAPSS, and a few support personnel. RC&D Coordinators are authorized to attend the RC&D Association Annual Meeting on Tuesday, October 26<sup>th</sup> and stay overnight if they wish. District Conservationists are required to attend the WVACD Supervisors Breakfast Business Meeting on Thursday morning, October 28<sup>th</sup>. Technical training previously provided at the conference will be provided at Area level and State level trainings in FY-04.

The following meals will be provided in the registration fee: Lunch on Wednesday, October 27<sup>th</sup> – deduct \$9.00 from daily M&IE; Banquet on Thursday, October 28<sup>th</sup> – deduct \$22.00 from daily M&IE; and Supervisor Business Breakfast on October 26<sup>th</sup> for all District Conservationists – deduct \$9.00 from daily M&IE. It is the employee’s responsibility to see that these deductions are taken on their travel voucher.

Employees identified on the attached sheet are authorized to attend the conference at government time and expense. These employees are also expected to attend the entire session and participate in all sessions.

A registration form has been completed by the State Office for each NRCS employee and submitted, along with the required registration and fees for the Awards Luncheon and Grand Banquet, to the WV Conservation Agency. Therefore, NRCS employees will not need to submit a registration form, but they will need to make their own room reservations at the Charleston Marriott Town Center. The phone number of the Marriott is (304) 345-6500.

Please note the cutoff date of October 8, 2004 for reservations at the conference. When calling to make reservations, specify the *Conservation Partnership Room Block*. In order to cover the full hotel rate, a special travel authorization will be issued. Only employees with a commuting distance of more than three (3) hours will be allowed overnight travel on Monday, October 25, 2004.

All employees are expected to carpool in a GOV. Individuals should discuss with their Assistant State Conservationist for Field Operations or Principal Staff member if they have a valid need to use a POV. The POV rate (10.5 cents per mile) may be requested from your supervisor if a guest/family member is attending.

If an employee desires to take a guest/family member to the conference (at their own expense) and the guest elects to participate in the conference proceedings, attend the Awards Luncheon and/or the Grand Banquet, a registration form needs to be completed for this person. Registration fees are not required if a guest will attend only the Luncheon and/or the Banquet. The registration form and payment should be submitted to: WV Conservation Awards Council, 1900 Kanawha Blvd., East, Charleston, WV 25305-0193 by October 8, 2004. Tickets for the Luncheon and Banquet will not be available at the door. Registration fees for approved NRCS employees are being paid in advance by the State Office.

If there are conflicts with attendance by any of the listed participants or if you have any questions, please contact your supervisor.

/s/ Charlotte Wertz, Acting for

LILLIAN V. WOODS  
State Conservationist

Attachments – Attendance List  
Registration Information

**DIST: See Attached Attendee List**

**Truman Wolfe, Executive Director, WVCA, Charleston, WV**

**James L. McClelland, Pres., WVRC&D Assoc., Huntington, WV**

**Joe Gumm, President, WVSCDSA, Elkins, WV**

**LIST OF ATTENDEES**  
**2004 WV CONSERVATION PARTNERSHIP CONFERENCE**  
**CHARLESTON MARRIOTT HOTEL**

<b>Name</b>	<b>Title</b>	<b>Location</b>
Boone, Alan	District Conservationist	Hamlin
Bowen, Pat	ASTC-FO	Philippi
Brackenrich, Doris	District Conservationist	Franklin
Carpenter, Steve	MLRA Leader/State Soil Scientist	Morgantown
Carr, Delmas	District Conservationist	Parkersburg
Carr, Ray	District Conservationist	Whitehall
Casto, Barbara	Clerk Typist	Cross Lanes
Davis, Susan	District Conservationist	Buckeye
Delp, Charles	Asst. State Soil Scientist	Summersville
Godbey, Lee	District Conservationist	Union
Greynolds, Larry	District Conservationist	Summersville
Griffith, Jeff	District Conservationist	Mt. Clare
Hannon, Valerie	District Conservationist	Pt. Pleasant
Heaslip, Rick	State Resource Conservationist	Morgantown
Henderson, Lorenzo	ASTC-Technology	Morgantown
Hoover, Scott	District Conservationist	Glenville
Jones, Michael	District Conservationist	Princeton
Judy, Dick	State Conservation Engineer	Morgantown
Kennedy, Roseanne	Secretary	Morgantown
Kesecker, Ed	District Conservationist	Moorefield
Lagodich, Carol	Public Affairs & Marketing Specialist	Morgantown
MacLeod, Rebecca	District Conservationist	Martinsburg
McWhorter, Barb	State Forester	Morgantown
Mullennex, Mike	District Conservationist	Philippi
Mullins, Noah	ASTC-FO	Parkersburg
Noll, Wendy	Resource Inventory Specialist	Morgantown
Patterson, Rick	District Conservationist	Sistersville
Jessup, Angela	Civil Engineer	Davis
Ritz, Steve	District Conservationist	Romney
Schnably, Bob	District Conservationist	Ranson
Sentz, Andy	District Conservationist	Weston
Sheets, Sam	District Conservationist	Spencer
Sponaule, Kelley	ASTC-FO	Beckley
Stone, Greg	District Conservationist	Wheeling
Sturm, Larry	District Conservationist	Ripley
Wertz, Charlotte	State Administrative Officer	Morgantown
White, Tom	District Conservationist	Keyser
Woods, Lillian V.	State Conservationist	Morgantown