

SUBPART C - SICK LEAVE

WV415.35

WV415.30 Earning rates

(c) Employees do not earn leave for periods in pay status of less than a full bi-weekly pay period where the employee enters or leaves the Service during a bi-weekly pay period.

WV415.33 Granting sick leave

(b) Supervisors may approve accrued sick leave of 80 hours or less. SF-71 is required if sick leave is in excess of three workdays. The State Conservationist will approve/deny all sick leave in excess of 80 hours.

(c) When sickness occurs within a period of annual leave, the period of illness may be charged to sick leave.

WV415.35 Advanced sick leave

In cases of serious disability or ailments, sick leave not to exceed 240 hours may be advanced by the State Conservationist. The State Conservationist will approve/deny all advanced sick leave.

WV415-10(1)