

SUBPART D - MILITARY LEAVE

WV415.42(d)

WV415.42(d) Granting military leave

(d) The State Conservationist is the approval authority for all military leave for West Virginia employees.

(g) When regular military leave is used, an employee on a compressed schedule must convert to a regular 8 hours a day, 5 days per week tour of duty for the entire pay period(s) affected. The timekeeper must be informed in advance when the use of military leave will necessitate making the change.

WV415-12(1)